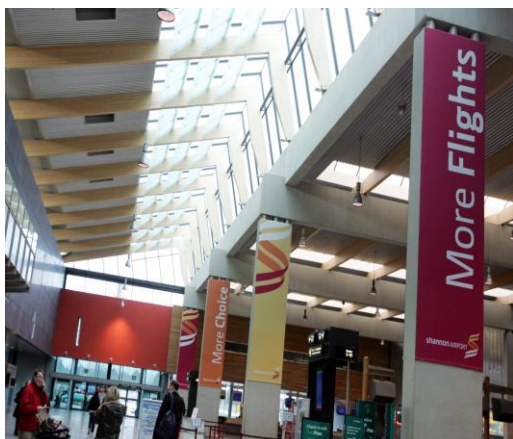

Shannon Miscellaneous Charges 2013 (02)



Shannon Miscellaneous Charges 2013
SNN MISC August 2013 (2013 02)
Valid from January 1st 2013 to December 31st 2013

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Introduction

This booklet summarises the main non-aeronautical charges for Shannon Airport.

- The charges in this document apply from January 1st 2013 to December 31st 2013
- All charges in this booklet are set out in Euro.
- All charges in this booklet are annual charges unless stated otherwise.
- Value Added Tax will be applied to charges at the prevailing rates of Irish VAT. All charges listed in this booklet exclude VAT except where otherwise stated.
- All users must observe Shannon Airport's Terms and Conditions of operation at the airport. Specifically, users are obliged to abide by the specified Financial, Insurance and Information terms. In particular, where specified, it will be necessary to provide a purchase order in advance.
- Details of Shannon Airport's airport charges as well as the Terms and Conditions of operation may be found on the airport charges pages of the Shannon Airport website www.shannonairport.ie
- Information on charges not listed in this document such as Shannon Airport property rentals can be obtained on request from 353-61-712451.
- The company reserves the right to vary the terms, conditions and charges at any time. A minimum of 1 calendar month's notice on the Shannon Airport website (www.shannonairport.ie) will normally apply.
- Inter alia, Sections 39, 40 and 41 of the Air Navigation and Transport (Amendment) Act 1998 apply.

1. Operational Charges

1.1 Access Permits:

All personnel working at the airport are required to hold a valid airport identity/security card. A permanent I.D. card is valid for up to 60 months

Service	Charge €	Description
Permanent Card*	25.00	Per Card
Replacement for Lost Card*	44.00	Per Card

* Charge inclusive of VAT

For a period of three months from the date of issue of the original Access Permit, there will be no charge for replacement / renewal of the Permit for the purposes of the following licensing requirements: Airside Awareness, Apron Driving & Airbridge Driving.

Please note that this does not apply to the Replacement Lost Card charge.

All enquiries can be addressed to:
John Francis, Chief Officer - Security
john.francis@shannonairport.ie

Phone 353-61-712332

1.2 Vehicle Permits:

A charge applies for an Airside Vehicle Permit as follows:

Service	Charge €	Description
Private Vehicle*	273.00	Per Vehicle
Liveried vehicle*	29.00	Per Vehicle
Replacement for Lost Permit*	55.00	Per Permit

* Charge inclusive of VAT

A Vehicle Permit is valid for up to 24 months from date of issue

All enquiries can be addressed to:
dam@shannonairport.ie

Phone 353-61-712497

1.3 Aircraft Security:

Additional aircraft security is available by arrangement

Service	Charge €	Description
Airport Police Call-out	63.00	Per vehicle per hour or part thereof

The Company requesting the above service must provide a purchase order in advance

All enquiries can be addressed to:
John Francis, Chief Officer - Security
John.francis@shannonairport.ie

Phone 353-61-712332

1.4 Fire Service Active Stand by

When an Airline or Handler requests a Fire Service Active Stand-by Unit the following charge will apply:

Service	Charge €	Description
Fire Service Call-out*	275.00	Per vehicle per hour or part thereof

*This charge is zero rated for VAT

The Company requesting the above service must provide a purchase order in advance

Note: No charge will apply in respect of fire vehicles attending an emergency

All enquiries can be addressed to: Pat O'Brien, Chief Officer – Fire & Rescue pat.obrien@shannonairport.ie	Phone 353-61- 712622
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1.5 Clamp Removal:

A vehicle that has been found illegally parked on airport property will be wheel clamped in accordance with airport byelaws. The clamp removal fee is inclusive of the first day's charge. An additional charge applies for each subsequent 48-hour period. No liability will be accepted for any damage caused to a vehicle as a result of a clamp having been fitted to the wheel of a vehicle other than that attributable to wilful misconduct on the part of the company.

Service	Charge €	Description
Clamp removal fee*	70.00	Per Vehicle
Additional fee per 48-hour period*	70.00	Per Vehicle

* This charge does not attract VAT

All enquiries can be addressed to: John Francis, Chief Officer - Security john.francis@shannonairport.ie	Phone 353-61-712332
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1.6 Fixed Electrical Ground Power:

Fixed Electrical Ground Power points are available on Stands 28 – 42. A standard charge applies per flight for FEGP usage regardless of duration on stand

Service	Charge €	Description
Fixed Electrical Ground Power*	26.00	Per Flight

*This charge is zero rated for VAT

All enquiries can be addressed to: dam@shannonairport.ie	Phone 353-61-712497
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2. Environmental Charges

2.1 Aircraft Sewage Disposal

Facilities for the removal of aircraft sewage are available. The total annual charge will be recovered from users of the facility, based on users' profile in the current year. Users will be notified of their charge on a bi-annual basis once the data for that period has been reviewed. This charge includes the costs associated with the operation and maintenance of the sewage disposal system and treatment of the sewage.

All enquiries can be addressed to:
Engineering Administration
snnengineering@shannonairport.ie

Phone 353-61-712348

2.2 Spillage Clean-up:

This charge is applied to encourage users to minimise environmental damage and to assist in the conservation of the environment. Airlines, tenants or concessionaires causing, permitting or failing to report pollution will be liable for the full costs of clean up and disposal or making good any damage caused.

Service	Charge €	Description
First Hour*	287.00	Per Spillage
Per subsequent Hour*	57.50	Per Spillage

*Plus cleaning materials

Note: Any user responsible for recurring incidents due to neglect or wilful misconduct may be subject to additional charges

All enquiries can be addressed to:
dam@shannonairport.ie

Phone 353-61-712497

3. Training

3.1 Airside Training:

In accordance with the Airside Safety Management System, a range of training courses is available from Airport Operations. The courses available and the applicable charges are as follows:

Course	Charge €	Description
Instructor's Training Course	430.00	Per Trainee
Multimedia CD with Notes*	138.00	Per Package
Airfield Driving & Radio Telephony	138.00	Per Trainee
Airside Driving Course	138.00	Per Trainee
Airbridge Driving Course	102.70	Per Trainee
Airside Safety/Familiarisation	102.70	Per Trainee
Aviation Security Training	102.70	Per Trainee

* The charges listed above are exempt from VAT except for the training materials provided under "Multimedia CD with notes" which is liable for VAT.

All enquiries can be addressed to:
brian.casey@shannonairport.ie

Phone 353-61-712190

4. Facilities

4.1 Staff Car Parking

To be advised

4.2 Persons with Reduced Mobility (PRM) Service:

Under EC Regulation 1107/2006 the airport has responsibility for the facilitation of Persons with Reduced Mobility. The airport has engaged a third party to perform this service on its behalf based on a public tender process and levies a specific charge on air carriers to recover the costs of provision of these services in line with the regulation. This charge is levied on a departing passenger basis for all commercial passenger air services as set out below:

Service	Charge €	Description
PRM Charge*	0.70	Per Passenger

*This charge is zero rated for VAT

<i>All enquiries can be addressed to:</i> Pat Quinlan pat.quinlan@shannonairport.ie	Phone 353-61-712152
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4.3 United States Full Customs and Border Protection Pre-Clearance (CBP)

Carriers bound for the United States may avail of full Customs and Border Protection pre-clearance facilities provided by the United States Customs and Border Protection Service. The charge for this service is set out below:

Service	Charge €	Description
CBP Pre-Clearance Charge*	10.50	Per Passenger
CBP Pre-Clearance Charge* – General Aviation	€10.50 per passenger subject to a minimum charge of €150.00	

*This charge is zero rated for VAT

<i>All enquiries can be addressed to:</i> Pat Quinlan pat.quinlan@shannonairport.ie	Phone 353-61-712152
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4.4 Executive Lounges

An Executive Lounge Service is available to all airline customers, on request, for their Business and First Class passengers.

Service	Charge €	Description
Executive Lounge	16.00	Per Passenger

<i>All enquiries can be addressed to:</i> Pat Quinlan pat.quinlan@shannonairport.ie	Phone 353-61-712152
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4.5 Border Inspection Post (B.I.P) Charge.

The following fees are charged for use of the Border Inspection Post on the basis of consignments of animal/animal products imported from third countries. These fees shall be payable at the time of inspection unless credit terms have been previously arranged.

	Charge €	Description
Animal Product Import*	42.00	Per Consignment
Animal Product Import*	42.00	Per Animal

* Charge inclusive of VAT

<i>All enquiries can be addressed to:</i> Engineering Administration snnengineering@shannonairport.ie	Phone 353-61-712348
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5. Communications/Technical/IT

5.1 Communications Charges

The company offers a range of products covering voice and data services. In respect of any work/services requested, an approved purchase order is required in advance. The schedule of installation and rental charges for telephone and cabling systems is detailed in the tables below

Telephone Systems

Service	Installation Charge €	Monthly Rental Charge €
Analog Line	29.00	29.00
Analog Handset*	N/A	From 3.00 –5.25
Digital Line	29.00	32.00
Digital Handset*	N/A	From 9.00 –17.50
Recording Modules	On Request	On Request
Fax/Modem Line	29.00	29.00
ISDN Lines	On Request	On Request
Voicemail	N/A	5.00
Group Pick-up (per extn.)	N/A	2.50
Multiple Name Selection	N/A	2.50
Additional Directory Number	On Request	On Request
Call Forwarding (per extn.)	N/A	2.50
Hotline Facility	N/A	2.50
Itemised Billing Report (per report, per extension)	12.00	

*Monthly rental charges vary from the low to the high figure depending on the service requested

Notes

1. All call charges are based on external service provider's rates. (Currently Vodafone).
2. The monthly rental on handsets varies with type. Further details can be provided on request.
3. Further communications services can be offered. Details can be provided on request.
4. Further details of all services and charges can be provided on request.

All enquiries can be addressed to:

Dermot Gavin
dermot.gavin@shannonairport.ie

Phone 353-61-712089

Other Services

Service	Installation Charge €	Monthly Rental Charge €
Standard Copper Connection (Details on request)	58.00	15.25
Standard Fibre Optic Connection (Details on request)	656.00	58.50
Comms. Cabinet Equipment space*	58.00	18.00
Requested Amendments to Service**	29.00	

*Monthly rental charge is based on the minimum of 2 per u

**Minimum Charge

<i>All enquiries can be addressed to:</i> Engineering Administration snnengineering@shannonairport.ie	Phone 353-61-712348
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5.2 Technical Call-Out:

The quoted charges for the call-out of a Shannon Airport technician (including tradesman or other technical resource) do not include charges for vehicles, equipment and/or materials, which will be charged additionally if required. Charges for labour will be levied on an hourly basis, with a minimum charge for 1 hour. Calls outside the normal working hours (0830 – 1630) will attract additional charges.

Service	Charge €	Description
Technician Call-Out	100.00	Per hour or part thereof (Materials extra)

The Company requesting the above service must provide a purchase order in advance

<i>All enquiries can be addressed to:</i> Engineering Administration snnengineering@shannonairport.ie	Phone 353-61-712348
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5.3 Supplementary AMOS Client Access

PC clients off the airport operational management system are provided to customers on the basis that they will input information into the system. Where this occurs such clients are provided free of charge. Where additional client work stations are required including those for information purposes only the annual charge as outlined below shall apply. This optional service includes the provision, user training and maintenance of the system.

Service	Charge €	Description
Provision of additional AMOS PC	2,500.00	Per PC

<i>All enquiries can be addressed to:</i> Dermot Gavin dermot.gavin@shannonairport.ie	Phone 353-61-712089
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5.4 Staff Flight Information Display Units

Connection and rental charge for Staff Flight Information Display Units covers the monitor, the installation of the system and the physical cable connection.

Service	Installation charge €	Monthly Rental Charge €
Staff Flight Information Display Unit	815.00	25.00

<i>All enquiries can be addressed to:</i> Dermot Gavin dermot.gavin@shannonairport.ie	Phone 353-61-712089
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6. Utility Charges

Charges for water/waste water (consolidated), gas and electricity may be adjusted from time to time, based on supplied rates and VAT levels. An administration charge of 15% is levied where applicable. Rate changes are notified to customers on their monthly/bi-monthly bills, as they occur

7. Commercial Property Charges

7.1 Desk Rental Services

Check-In Desks may be rented on an annual or an hourly basis.

Service	Charge €	Description
Check-In Desk*	9,269.44	Per Annum
Check-In Desk*	23.06	Per Hour (or part thereof)

* CPI adjustment to be implemented on July 1st 2014

Local authority rates for check-in desks are also applicable and are invoiced separately by the Local Authority.

<i>All enquiries to:</i> Property Department	Phone 353-61-712451
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7.2 Office/Warehouse Rental:

The airport authority has a range of rental properties available.

<i>All enquiries to:</i> Property Department	Phone 353-61-712451
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8. Sundry

8.1 Ground Handling Administration:

All ground-handling companies are subject to an administration charge. New ground handling companies entering the market in 2013 will be charged an Initial Administration Charge. Existing ground handling companies will be liable to Renewal Charge for 2013.

Service	Charge €	Description
Initial Administration Charge	547.00	Per Application
Renewal Charge	274.00	Per Application
Additional or Replacement Aerodrome Manual*	500.00	Per Manual
Additional/ Replacement Emergency and Crash Orders Manual*	100.00	Per Manual

* This charge is zero rated for VAT

<p><i>All enquiries can be addressed to:</i> Maria Clohessy, Operations and Services Administration maria.clohessy@shannonairport.ie</p>	<p>Phone 353-61- 712208</p>
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9. Terms and Conditions

Details of the current Shannon Airport Terms and Conditions of use of airports in relation to all charges can be found on the Shannon Airport website at www.shannonairport.ie . Such terms and conditions also apply specifically to the schedule of charges & fees set out in this document.